



Important Registration Update for the 2025 NCPA Annual Convention

We've streamlined the process to make it easier than ever for you to sign up for the NCPA Annual Convention! You can now register for both the event itself and your hotel in one convenient place. It's faster, simpler, and designed with you in mind. Here's what you need to know:

- We're using a new **Single Sign-On** process, so you log into one place for everything.
- Go to ncpa.org/convention and click **Registration**.
You'll be redirected to our **registration site, hosted by Spargo**.
- **Log in to register.**
 - NCPA account holders — your information will automatically be filled in.
 - No NCPA account? You'll be prompted to create one.
- After registering for the convention, you'll be prompted to book your hotel through the **housing portal**.
NOTE: *You will not be able to book housing without registering for the convention.*
- Upon completion of each, you'll receive emails that confirm your event registration as well as your housing reservation.

Please note:

- You must register for the convention **before** booking your hotel.
- You cannot register other people — each attendee must register individually.
- To register a **pharmacy team**, please contact meetings@ncpa.org.
- Payment is due at the time of registration.

Should you need assistance or have questions, please reach out to the corresponding contact information below.

Registration: ncparegistration@spargoinc.com

Housing: ncpahousing@spargoinc.com

General event questions: meetings@ncpa.org

We look forward to seeing you in New Orleans!