



National Community Pharmacists Association Executive Residency Application Information

The National Community Pharmacists Association Executive Residency in Association Management is a springboard into a career of association work and leadership in health care. The NCPA Executive Resident gains insight and experience in association management through involvement with the NCPA Innovation Center and contributions to the departments of Strategic Initiatives, Professional Affairs, Government Affairs, Membership, Communications, Operations, and Conventions and Meetings. The Executive Resident is given numerous opportunities to travel and network with other health care professionals and leaders.

TIME COMMITMENT

The National Community Pharmacists Association (NCPA) Executive Residency is a one-year term beginning July 1. Some travel will be expected.

LOCATION

NCPA's is located in Old Town Alexandria, VA, only five miles from the heart of downtown Washington D.C. and walking distance to the King Street Metro Station.

COMPENSATION

NCPA's resident receives a competitive salary and benefits package including 21 days PTO, federal holidays, health/dental/vision insurance with optional HSA, life and disability insurance options, and eligibility for a 401(k) retirement savings plan. Relocation assistance is also available.

EXPLORING LEADERSHIP POTENTIAL

The NCPA Executive Residency Program prepares a Doctor of Pharmacy graduate for a career in association management or independent pharmacy. This non-traditional opportunity affords the resident a diverse experience working with multiple departments within NCPA.

INNOVATION

The resident is based out of the Innovation Center. NCPA's Innovation Center provides pharmacy owners the education, support and tools they need to efficiently and effectively run their business. From promoting ownership to developing and marketing new programming, the resident will hone in on his or her leadership capabilities and business skills.

COMMUNICATIONS

NCPA is responsible for gathering, designing, publishing and disseminating information that advocates for and benefits pharmacy owners. The resident's written and oral communication skills will be enhanced as he or she drafts articles for *America's Pharmacist* magazine or other communications, as well as represents NCPA with industry stakeholders.

CONNECT

NCPA values strong relationships within the health care sector. During the resident's tenure at NCPA, he or she will network with innovative members, pharmacy organizations, and industry thought leaders.

ADVOCACY

NCPA's government affairs team works on Capitol Hill to defend the interests of the nation's community pharmacists and their patients. Through committee hearings, special projects, and collaboration with other pharmacy associations, the resident will be fundamentally aware of the importance of advocacy and grassroots efforts.

Application Process

Applications for the NCPA Executive Residency will be made available by November 1. The application must be submitted electronically through the application form available at ncpanet.org/residency by **December 31 at 11:59 pm EST.**

Applications will be reviewed by a selection committee in January. Selected applicants will be required to participate in a telephonic interview and the top individuals will be offered the opportunity to interview onsite at NCPA. Applicants will be notified via email of their application status by February 1.

All Applications must include the following:

- A completed application form
- A letter of intent explaining your career goals and reason for interest in the NCPA executive residency program
- A copy of your most recent resume or curriculum vitae describing your work and professional experiences
- Head shot photograph (optional)
- Official transcript from your school/college of pharmacy. *Applicants must have a minimum GPA of 2.0 on a 4.0 scale.* Transcripts should be emailed directly to Hannah Fish at hannah.fish@ncpanet.org
- Two letters of recommendation endorsing your interest and ability to effectively participate in this dynamic environment. *At least one letter of recommendation from a community pharmacist is strongly encouraged.* Letters of recommendation should be emailed directly to Hannah Fish at hannah.fish@ncpanet.org or post marked by December 31st and mailed to:

NCPA Attn: Hannah Fish
100 Daingerfield Rd
Alexandria, VA 22314

For questions, please contact:

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